



JOB DESCRIPTION

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| JOB TITLE: | Family and Outreach Playworker |
| HOURS: | 5 days/35 hours per week, including fortnightly Saturdays and weekly evening work (afterschool clubs, youth clubs etc) |
| CONTRACT: | Fixed-term contract until 31st January 2028, with potential to extend subject to funding |
| BASED: | 119 Roding Lane North, Woodford Bridge, Essex |
| RESPONSIBLE TO: | ELHAP CEO and Deputy CEO |
| RESPONSIBLE FOR: | Children and Young People |

Job purpose and context

The Family and Outreach Playworker is a key role within the ELHAP playground and is responsible for delivering and leading on adventure play projects to term time groups, Saturday Clubs and Holiday Playschemes. The Family and Outreach Playworker will also be responsible for building relationships with children and families as well as nurturing positive self-esteem and positive mental and physical health. The postholder will support senior staff to capture service user voices, improve data collection across the charity, while also raising awareness of ELHAP through outreach in the community.

Roles and responsibilities

1. To help with planning, developing and supervising a programme of adventure play opportunities that link directly to supporting children, young people and families including:
 - a) Organising and facilitating Stay and Play sessions, Family Fun Days and other events at ELHAP
 - b) Developing and delivering the Siblings/Young Carers project
 - c) Providing practical support and guidance for volunteers when they are onsite
 - d) Being the point of contact for families regarding their support needs
 - e) Working with parent's/carers to create an ELHAP Parent's Group
 - f) Developing and delivering after school clubs and other projects that meet the needs of the local community
2. To facilitate stimulating activities that encourage children and young people to build resilience, promote healthy self-esteem and encourage good mental and physical health.
3. To act as a role model of best practice to playwork staff and volunteer team.
4. To ensure that the children and young people who use ELHAP are meaningfully included in all planning and delivery of play opportunities, for example using their ideas for play structures, projects and activity programmes.

5. To work with the CEO, Deputy CEO/Social Worker, Fundraising Manager and other staff to capture service user voices, improve data collection across the organisation and measure outcomes.
6. To actively participate and support the development, maintenance and upkeep of the playground and its play facilities, assisting the Senior Management Team (SMT) and Team Leaders in ensuring the playground is safe, secure and conforms to Health & Safety and Environmental Health regulations at all times.
7. To work with all ELHAP staff, volunteers and trustees in a helpful, respectful and supportive manner as part of our integrated team. This means you may be required to work on other ELHAP services and that you will encourage a Wellbeing ethos throughout the organisation ensuring a joined up approach.
8. To raise awareness of ELHAP through outreach in the community
9. To liaise with parents, carers and professionals. To attend and participate in professional meetings relating to children and young people when required.
10. To support the senior management team (SMT) in developing the charity according to its ethos and philosophy of care.
11. To be committed to own continuing professional development, including regularly attending training.

Notes:

1. ELHAP expects its employees to work flexibly within the framework of the duties and responsibilities specified above. This means that the post holder may be expected to carry out work that is not specified in the job profile but which is within the remit of the duties and responsibilities.
2. Staff at ELHAP work subject to statute and many policies and procedures. The post holder will be expected to become familiar with these and work in accordance with them.



PERSON SPECIFICATION

| Skills and abilities | Essential | Desirable |
|--|-----------|-----------|
| Excellent communication and relationship building skills | ✓ | |
| Excellent playwork skills | ✓ | |
| Presentation and public speaking skills | | ✓ |
| Self-motivated and ability to work on own initiative as well as part of a team | ✓ | |
| Good common sense and problem solving skills | ✓ | |
| Well organized with an ability to prioritise workloads and manage time effectively. | ✓ | |
| Qualities | | |
| Humility | ✓ | |
| Sensitive to the needs of children, young people and their families | ✓ | |
| Strong and confident character with a respectful, and mature attitude | ✓ | |
| Willingness to develop and learn new skills | ✓ | |
| Knowledge | | |
| Knowledge and understanding of the importance of physical and emotional wellbeing for children and young people with disabilities and additional support needs. | ✓ | |
| Good understanding of disability issues | ✓ | |
| Knowledge of diversity and equal opportunity issues | ✓ | |
| Knowledge and understanding of safeguarding issues for children and young people with disabilities and additional needs | ✓ | |
| Knowledge and understanding of Health & Safety issues arising from the delivery of adventure play opportunities and the ability to ensure compliance with all Health and Safety requirements | ✓ | |
| Qualifications and experience | | |
| A recognised qualification in playwork or related subject at NVQ level 2 or higher or a willingness to complete such a training | ✓ | |
| Experience of developing and leading projects for children, young people and/or families | ✓ | |
| Significant experience of working with children and young people with disabilities and additional needs | ✓ | |
| Experience of working in an adventure play setting | ✓ | |
| Safeguarding children training in last two years | ✓ | |
| Current first aid at work qualification | | ✓ |
| Current Full Driving Licence / or ability to travel independently | | ✓ |